

Via Quick Chart.

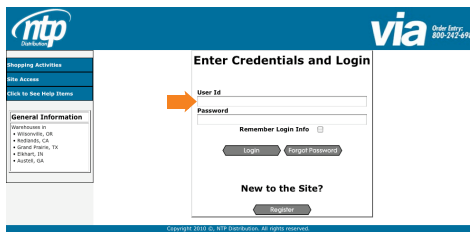


1. Account Setup.

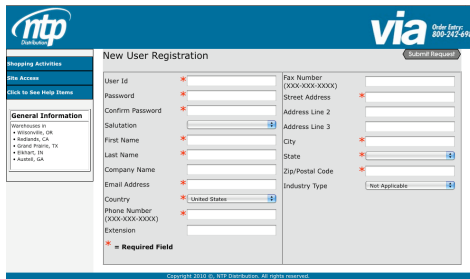
- Go to: <https://via.ntpdistribution.com> and select the Login button.



- Click on the "Register" button in the lower left corner of screen.

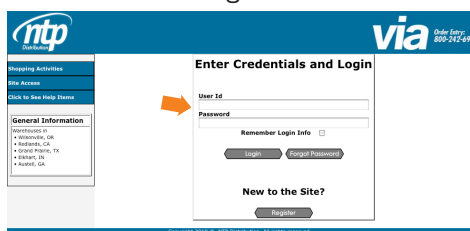


- Enter registration information and NTP will get back to you promptly to confirm your registration is complete and activated.



2. Login.

- Go to: <https://via.ntpdistribution.com> and select the Login button.



- Enter User id and Password and press <Enter>.

3. Buying Parts Using Via.

Do you know the NTP part numbers for your order?
(Yes) – Then use Via's Express Order Entry screen:

- Click the "Shopping Activities" navigation button near the top left of the screen, when the menu opens, select "Express Order Entry."
- Enter each part number and quantity and press <Enter> to quickly complete your sales order. Click "Validate" after entering your products to check stock.



(NO) - Then use one of the following:

- Parts Search, see Parts Search (#4).
- InSight, see InSight Advanced Parts Breakdown tool (#6).

4. Parts Search.

Via's Parts Search is powerful. To locate the part you are searching for, enter the following information in the "Search" box on the Via Home Screen and press <ENTER> to bring up the Parts Search results screen:



- NTP part number - In the "Search" box, enter "XXXXXX" where XX-XXXX is the NTP part number. (no dash required)

- Stag Parkway part number – In the "Search" box, enter "SP.XXXXXX" where XXXXXX is the Stag Parkway part number. (DO NOT USE DASH)

- Additional Distributors:

AW = Arrow Distribution :
AW.partnumber

BL = Bell Industries :
BL.partnumber

CD = Carter Distribution :
CD.partnumber

CT = Coast Distribution :
CT.partnumber

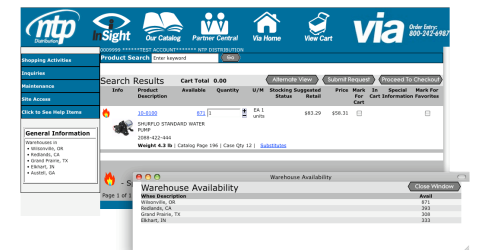
KM = Keller Marine :
KM.partnumber

NW = Northern Wholesale :
NW.partnumber

- Manufacturer part number - In the "Search" box, enter "XXXXXX" where XXXXXX is the manufacturer part number.

5. Search Results.

- The search results will show you a thumbnail picture of the product, the NTP part number, quantity available at your local warehouse, description, the manufacturer number, the page that the product appears in the current NTP catalog, the case quantity, the weight, the retail price, and your price to purchase it from NTP.



- To view stock availability for this product at each NTP warehouse, click on the underlined quantity available, and a window will pop-up to display this information.

Continued Next Page.

- To view items that can be substituted for current product, click on the underlined “Substitutes” link, and the window will expand to show them. (the “Substitutes” link will only show for products that have substitutes.)
- To view the product detail page, click on the underlined NTP part number. This page has a larger image and more detailed description of the product. To order, enter quantity and press the “Submit Request” button to add to your cart.

- The product detail page also gives you access to our electronic library of Material Safety Data Sheets (MSDS) for any product we carry that requires one. Just click on the link at the bottom of the description that says “Material Safety Data Sheet.” This will only appear for those products that require an MSDS to be filed.

6. Order History.

Viewing past orders and invoices:

- Open orders – to view all orders currently open on your account with NTP, choose the “Inquiries” navigation button on the Via home screen. When the menu opens, select “Orders.”

- Historical orders – to view all closed orders (up to three years) on your account with NTP, choose the “Inquiries” navigation button on the Via home screen. When the menu opens, select “Historical Orders.”
- Invoices - to view all invoices (up to three years) for your account with NTP, roll your mouse over the “Inquiries” navigation button near top of the screen, when the menu pops-up, roll down and select “Orders.”
- To narrow down the listing of any of the above screens, click on the “Search Criteria” button in the upper right corner and input any additional search criteria.

7. New Features.

Use the icons at the top of the Via Home Screen to switch modes:

- InSight Parts Breakdowns** - Our new repair parts tool helps you find the necessary repair parts for your service department. Use the left side navigation to quickly switch sections by type, vendor and part. Use the top navigation options to choose which view you need and to download product information. Click on the NTP part# in the availability grid to order from the product order screen.
- Our Catalog** - Browse NTP’s comprehensive parts catalog online. Use the left side navigation to switch sections, use the index to find specific parts or type in the page number to jump to a page. Click the NTP part # to order the products you need from the product order screen.
- Partner Central** - Our promotions, flyers, fit application charts and more can be found here. Download files and even browse industry news feeds.